



## YOUR MOVING OUT CHECKLIST

Done	<b>On the Big Day</b>	Notes
<input type="checkbox"/>	Carry all important valuables with you, i.e. Jewellery, cash and medication	
<input type="checkbox"/>	Lock all doors and windows	
<input type="checkbox"/>	Check lights and taps are turned off	
<input type="checkbox"/>	Do a walk around each room open all cupboards and check shelves	
<input type="checkbox"/>	Leave keys / garage door openers in one place	
<input type="checkbox"/>	Don't forget your pets. <i>Woof! Woof! Meow! Meow!</i>	

Done	<b>The Day Before</b>	Notes
<input type="checkbox"/>	Unplug the fridge 24 hours before the move	
<input type="checkbox"/>	Remove food from fridge and freezer, defrost and then clean interior	
<input type="checkbox"/>	Dismantle all items that can be dismantled	
<input type="checkbox"/>	Tape down all draws so they do not open during uplift	

Done	<b>Cancel/Transfer Utilities</b>	Notes
<input type="checkbox"/>	Water	
<input type="checkbox"/>	Telephone	
<input type="checkbox"/>	Rubbish removal	
<input type="checkbox"/>	Gas & Electrical	
<input type="checkbox"/>	Internet / Foxtel	
<input type="checkbox"/>	Have the meters read	

Done	<b>Moving Preparations</b>	Notes
<input type="checkbox"/>	Schedule Interstate Removals	
<input type="checkbox"/>	Buy Boxes	
<input type="checkbox"/>	Reserve storage unit	